

CHECKLIST FOR MECHANICAL PERMITS

Requirements

New Building

- Provide the current survey for the property showing the location of the HVAC unit.
- Complete an elevation form if the property is in a flood zone.
- Installing new units for an existing structure.
- Provide a survey or a detailed drawing showing the location of the unit.
- o Complete an elevation form if the property is in a flood zone.



HVAC FLOOD ELEVATION STATEMENT

The installation of	mechanical eq	uipment at		,		
Norfolk, VA, to be performed by,						
			nents of the City of Norfol			
		ū	Code. Specifically the			
mechanical, and/	or plumbing of	equipment that	is being installed with	have a		
minimum elevation of to the base of the unit.						
(Signature of Applicant)			(Date)	(Date)		
One-Hundred-Yea	ar Flood Distric	ts and Elevation				
			Ordinance 1992 any new I flood district to be indicated			
	A-3 (7)	107.76	*108.76			
	A-3 (7) A-4 (8.5) A-6 (9)	109.26	*110.26			
	A-6 (9)	109.76	*110.76			
	A-6 (10)	110.76	*111.76			
	A-6 (11)					
	A-6 (12)					
	A-6 (13)	113.76	*114.76			
One-Hundred-Ye	ear Coastal Flo	od Districts and	Elevation			
	V-7 (11)	111.76	*112.76			
	V-7 (12)	112.76	*113.76			

113.76

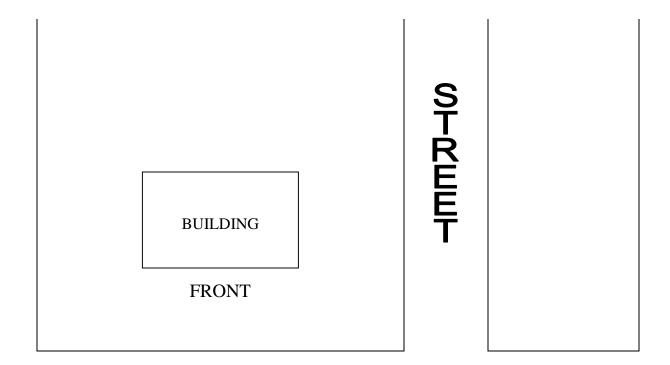
*114.76

V-7 (13)

^{*} One foot is added to elevation for freeboard to meet City of Norfolk requirements Flood District C (Non-Hazardous) and B (500-Year) do not require elevation.

Street Address	, Norfolk,	VA
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- Note distances from all property lines <u>NOT FENCES!</u>
- 2. Minimum 3 feet from property line to <u>FACE</u> of HVAC unit, except corner lots which require a <u>MINIMUM OF 10 FEET</u> from property line to FACE of HVAC unit.
- 3. New buildings require submittal of original surveys or site plans, whenever possible, to verify elevations.
- 4. Roof top HVAC units and replacement units may not require *Zoning Review*, but may require *Design Review*.
- 5. Installation of <u>ANY EQUIPMENT ON THE GROUND</u> without Zoning Review may result in rejection by the Mechanical Inspector as well as removal of unsuitable equipment, due to elevation (FEMA) or improper location.
- 6. Zoning Review doesn't cost it pays!



STREET